



## **City of Buena Vista City Council Regular Council Meeting & Public Hearings**

January 2, 2025, Immediately Following the PSA Meeting  
Council Chambers – 2039 Sycamore Avenue

The City Council for the City of Buena Vista met for a Regular Council Meeting & Public Hearings on Thursday, January 2, 2025, following a meeting of the Public Service Authority.

### **Members Present:**

Mayor Tyson Cooper	
Vice-Mayor Danny Staton	Steve Webb
Michelle Poluikis	Stanley Coffey

**Members Absent:** Melvin Henson  
Ronald Cash

### **ADG #1: CALL TO ORDER**

Mayor Cooper called the meeting to order.

### **ADG #2: BUENA VISTA CITY COUNCIL PUBLIC HEARINGS**

#### **Public Hearing #1: Zoning Map Amendment – 486 South Magnolia Avenue**

Mayor Cooper opened the Public Hearing.

There being no public comment, Mayor Cooper closed Public Hearing #1.

#### **Public Hearing #2: Zoning Map Amendment & Conditional Use Permit – 2500 Block of Sycamore Avenue**

Mayor Cooper opened the Public Hearing.

- Rishi Richardson, 2335 Hickory Avenue, highlighted the historical African American heritage of the neighborhood and opposed the rezoning with concerns that it could lead to increased commercial activities, loss of the neighborhood's quiet identity, and potential gentrification.
- Ryan Goodsell, the property developer, advocated for the rezoning to renovate and add housing units and emphasized the need for affordable housing in the City. He also noted that the average age of homes in the City is 50 years, meaning that they will be needing major updates and renovations in the near future. He wants to ensure that we have effective, affordable, and safe housing today and for the next two to three generations.
- Darlene Williams, 545 East 17th Street, emphasized the importance of preserving the historical legacy of Sycamore Avenue and expressed concerns about new residents disrupting the fabric of the community. She noted the history of having block parties and cookouts that everyone was welcome to attend and stated that once history is gone, it's gone forever.
- Danta Thompson, 2455 Sycamore Avenue, expressed concerns that this proposed project would affect the quality of life of the residents, and interfere with their peace, stability, and sense of security. She also referenced the Buena Vista Comprehensive Plan from 2011 which

stated that [the City] would identify and protect the City's historic resources. It began with identifying key Buena Vista history and development from 1880-2009. She noted that the colored school opened in 1892, and Sycamore Avenue was established in 1898, however neither of them have been identified as historic sites. Mrs. Thompson opined that there are plenty of other area/properties in the City that Mr. Goodsell could renovate where the zoning is already appropriate for his proposal.

- Joe Milo, 2457 Sycamore Avenue, noted that this is a friendly and vibrant neighborhood. While he would like to see investment into the area, he believes it should remain modest, single-family housing the way it always has been. He agrees with the proposal to renovate the larger structure but feels that there is no need to change the zoning as there are plenty of opportunities for apartments elsewhere in the City.
- Fred Smith expressed concerns that once you start changing and rezoning areas, it can be a slippery slope. He feels that it will destroy the neighborhood, and we need to keep the history of our neighborhoods. He opined that what is being proposed will not be affordable for local residents and the zoning should stay the same as it always has been.
- Dennis Hawes, 149 West 22nd Street, who is chair of the Planning Commission, stated that he felt strongly enough about this project to speak tonight. He referenced Planning Commission regulations such as preventing congestion in public streets, facilitating the creation of attractive and harmonious communities, and preventing the encroachment upon historic areas; he opined that this project does not comply with any of those. He also believes that the project is too big for the lot that it would be put on. He also expressed concerns about line of sight for drivers, the lack of yard space, and the lack of laundry facilities.
- Sandra Thurman, 1904 Chestnut Avenue, opposed any disruptions to the peaceful and established community noting the historical and cultural heritage of the neighborhood. She also noted concerns about safety with more people moving into the area.

Mayor Cooper closed Public Hearing #2.

### **Public Hearing #3: Zoning Map Amendment, Conditional Use Permit, & Right of Way Abandonment – 40th Street & Catalpa Avenue.**

Mayor Cooper opened the Public Hearing.

There being no public comment, Mayor Cooper closed Public Hearing #3.

### **Public Hearing #4: Sanitary Sewer Easement – The Advancement Foundation, 245 West 21st Street**

Mayor Cooper opened the Public Hearing.

There being no public comment, Mayor Cooper closed Public Hearing #4.

### **ADG #3: APPROVAL OF THE AGENDA**

Councilman Webb moved to approve the agenda, seconded by Councilman Coffey, and carried by Council.

#### **ADG #4: APPROVAL OF MINUTES FROM THE NOVEMBER 21, 2024, REGULAR COUNCIL MEETING & PUBLIC HEARING**

Motion to approve the minutes was made by Councilmember Coffey, seconded by Councilmember Poluikis, and carried by Council.

#### **ADG #5: RECOGNITION/COMMUNICATION FROM VISITORS**

No one spoke.

#### **ADG #6: REPORTS**

##### **1. Mayor**

Mayor Cooper reported that he attended a CSPDC meeting, the Project Horizon gala, a fundraiser for the Rockbridge Breakfast Club, and a business after hours event at Mountain Gateway Community College. He also announced that he will be speaking, along with other local and state leaders, at the Chamber of Commerce's annual State of the Community breakfast on Monday, January 6<sup>th</sup>.

##### **2. City Manager**

Mr. Tyree stated that he and Finance Director, Steve Bolster, will be meeting with the Lexington City Manager and the Rockbridge County Administrator along with their Finance Directors to go through the budget process for some of our regional activities. He also advised Council that he, the Lexington City Manager, and the County Administrator are still working on setting a date for a regional Council meeting to discuss DSS and RARO.

##### **3. City Attorney**

None.

##### **4. Council Committees/Representatives**

###### **a. Budget & Finance**

None.

###### **b. Outdoor Spaces**

Mr. Staton reported that the committee will be having another meeting in February, after which they will be putting together a presentation of their findings.

###### **c. School Facilities**

Mrs. Poluikis reported that the committee met before the holidays for a preliminary report of the facilities study. She feels that there are some real opportunities, and our schools have a lot to offer. Mr. Tyree added that they will be having a meeting in February to discuss the findings of the study more in dept.

Councilmember Webb recognized the Buena Vista Junior Women's Club who donated bicycles, helmets, clothes, and other gifts for 68 local kids from the Angel Tree.

##### **5. Department Heads / Constitutional Officers / Court Clerks**

###### **Wayne Handley – Police Department**

Chief Handley introduced the new police officers who graduated from the academy on December 18th: Allison Boswell, Trey Orren, Chase Camden, and Kevin Chittum.

## **6. Invited Community Organizations**

### **Brooke Dalton – Main Street Buena Vista**

Mrs. Dalton announced that she is stepping down from her position as Executive Director with MSBV, however she will still be staying with the organization as a volunteer. They are in the process of accepting applications for the ED position. She then announced that MSBV was awarded the Advancing Main Street designation by the Virginia Main Street Program. This opens them up to more technical assistance grants and other things with Virginia Main Street and the Department of Housing. They were also awarded a small area planning grant which will allow them to work with Virginia Tech and SVU to complete a class study to help revamp the MSBV website. They are also going to be creating a walking through of downtown Buena Vista.

## **ADG #7: CONSIDER APPOINTMENTS TO BOARDS, COMMISSIONS, AND COMMITTEES**

### **Rockbridge Area Tourism Advisory Board**

Miss Kristina Ramsey's term on the Tourism Board expired on December 31, 2024. Miss Ramsey is willing to serve another term if reappointed. This is a two-year term.

Councilmember Webb moved to reappoint Miss Ramsey to the Tourism Board. Councilmember Coffey seconded, and the motion was carried by Council.

### **Rockbridge Area Community Services Board**

Mr. Chris Plogger's term on the RACS Board expired on December 31, 2024. Mr. Plogger is willing to serve another term if reappointed. This is a four-year term.

Councilmember Webb moved to reappoint Mr. Plogger to the RACSB. Councilmember Coffey seconded, and the motion was carried by Council.

### **Rockbridge Regional Jail Commission**

Mr. Jason Tyree's term on the Jail Commission expires on January 14, 2025. Mr. Tyree is willing to serve another term if reappointed. This is a one-year term.

Councilmember Webb moved to reappoint Mr. Tyree to the Jail Board. Councilmember Coffey seconded, and the motion was carried by Council.

## **OLD BUSINESS**

None.

## **NEW BUSINESS**

### **NB #1: SCHEDULE 2025 CITY COUNCIL RETREATS**

There was a request from the Outdoor Spaces Committee to dedicate one of our retreats to their final report and presentation. Mayor Cooper recommended holding a retreat in the spring for a strategic plan review. He suggested that he will send out some potential dates to the rest of Council for approval.

**NB #2: DISCUSSION & APPROVAL OF 2025 CITY PROJECTS**

Mr. Tyree requested that Council table this discussion as staff is getting more information on one of the projects. It will be carried over to the next meeting.

**NB #3: APPROVAL OF AN APPROPRIATION RESOLUTION**

Mr. Tyree informed Council that the city has received \$14,953 from the ARPA Tourism Recovery Program and since it is unbudgeted, we need Council to appropriate those funds.

Ms. Burch presented the following Resolution:

**Appropriation Resolution**

**BE IT RESOLVED** by the City Council of Buena Vista, Virginia, that the following appropriations are, and the same is hereby made, for the period ending **June 30, 2025**, from the **UNAPPROPRIATED SURPLUS** of the **GENERAL FUND** and expended as follows:

<b>Virginia Tourism Corporation (ARPA Tourism Recovery Program)</b>		
10.9700.67890	Regional Visitor's Center	<u>\$14,953.00</u>
<b>Sub-total 1</b>		<b>\$14,953.00</b>
<b>Total General Fund Appropriation</b>		<b>\$14,953.00</b>

**Approved:** This 2<sup>nd</sup> day of January 2025.

\_\_\_\_\_  
Tyson T. Cooper, Mayor

Attest:

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Sarah M. Burch, Clerk of Council

Councilmember Webb made a motion to **approve** the Resolution with Councilmember Coffey seconding, and it was carried by Council.

**NB #4: APPROVAL OF A RESOLUTION AUTHORIZING THE RACSB TO REDUCE THE SIZE OF ITS BOARD**

Mr. Tyree informed Council that the Rockbridge Area Community Services Board currently has 15 members, which has recently made it difficult for them to meet a quorum at their meetings. They are requesting to reduce the number of board members to 10, with each locality reducing their membership to two representatives each. This is something that they anticipate occurring naturally over the next couple of years as localities would just refrain from reappointing a member when their term expires.

**Resolution To Authorize The Rockbridge Area Community Services Board To Reduce The Size Of Its Board From Fifteen To Ten Members Consisting Of Four Members Appointed By The Rockbridge County Board Of Supervisors And Two Members Each From The Cities Of Buena Vista And Lexington And Bath County, Appointed By Their Respective Governing Bodies, And To Amend Its Bylaws To Reflect This Change**

**WHEREAS** the governing bodies of the Cities of Buena Vista and Lexington and Rockbridge County each adopted resolutions authorizing the formation of the Rockbridge Area Community Services Board (the “RACSB”) in October 1982; and

**WHEREAS** the RACSB, in accordance with the aforesaid adopted resolutions and as incorporated in its bylaws, was organized with twelve members; six members appointed by Rockbridge County and three members each appointed by the Cities of Buena Vista and Lexington; and

**WHEREAS** Bath County was admitted as a full member of the RACSB on or about June 1992, and was granted the ability to appoint three additional members to the RACSB, increasing the size of the RACSB to fifteen members; and

**WHEREAS** Virginia Code Section 37.2-501(A) states that a community services board shall have no less than six and no more than eighteen members; and

**WHEREAS** the Executive Director of the RACSB, to facilitate the productivity of the RACSB and to promote efficiency and ease of administration, has requested that the RACSB membership be reduced from the current fifteen members to ten members while maintaining the current membership proportions, resulting in Rockbridge County’s members being reduced from six to four and the other localities members reduced from three each to two each; and

**WHEREAS** Bath County, in accordance with this request to reduce the size of the RACSB membership has voluntarily refrained from appointing a new member to fill a vacancy in its designated three members.

**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Buena Vista as follows:

1. That to the extent that the governing bodies of the City of Lexington and the Counties of Bath and Rockbridge similarly agree, the members of the Rockbridge Area Community Services Board be reduced from the current fifteen members to ten members with Rockbridge County appointing four of the ten members and the Cities of Buena Vista and Lexington and Bath County appointing two members each.
2. That the reduction in size of the RACSB be accomplished over time by each locality not filling vacancies in their respective appointed members until such time their members fall below their reduced allotments.
3. The RACSB be authorized and directed to amend its bylaws to reflect this change in membership.

**Approved:** This 2<sup>nd</sup> day of January 2025.

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Tyson T. Cooper, Mayor

Attest:

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Sarah M. Burch, Clerk of Council

Councilmember Webb moved to **approve** the Resolution, Vice-Mayor Staton seconded the motion, and it was carried by Council.

**NB #5: APPROVAL OF A RESOLUTION GRANTING A SANITARY SEWER EASEMENT TO THE ADVANCEMENT FOUNDATION**

Mr. Roberts reported that The Advancement Foundation is doing some construction work and part of that is a new private sewer line that will run from the building to the City's manhole to serve the expanded sewer needs of the building. That line will cross some City property where there are ADS pipes right now between the railroad tracks and TAF; this is land that the City leases to ADS. This is simply an easement that allows TAF to run their private sewer line and tie into the City's manhole which is on that property. He added that this will be done at no cost to the City.

Mr. Kearney added that there is language in the Agreement that ADS will not be disturbed without being notified because we do not want to do something that would interfere with their use of the property.

**Resolution**

**WHEREAS** The Advancement Foundation has requested a sanitary sewer line easement 10 feet in width, over City owned property, the general location of which is shown in red on the attached "Exhibit A"; and

**WHEREAS** City Council for the City wants to foster the expansion and improvements to the property owned by The Advancement Foundation and therefore proposes to convey the aforesaid easement; and

**WHEREAS** prior to any conveyance of any interest in City owned real estate, a public hearing is required by Virginia law to receive citizen input and comments; and

**WHEREAS** a public hearing on the proposed conveyance outlined above was duly called and held on January 2, 2025, shortly after 6:00 p.m.

**NOW THEREFORE, BE IT RESOLVED** after a public hearing at which time the citizens of Buena Vista were given the opportunity to comment on the proposed easement, Council for the City of Buena Vista authorizes a sanitary sewer easement to The Advancement Foundation and authorizes Jason Tyree as City Manager to sign a Deed of Easement 10 feet in width over and under the location shown on "Exhibit A" to The Advancement Foundation.

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Tyson T. Cooper, Mayor

Attest:

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Sarah M. Burch, Clerk of Council

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Date of Adoption

Councilmember Webb moved to **approve** the Resolution, with Councilmember Coffey seconding, and it was carried by Council.

**NB #6: APPROVAL OF A MEMORANDUM OF UNDERSTANDING WITH HORIZON PROPERTIES, LLC FOR MODIFICATION & USE OF CITY-OWNED STORM WATER RETENTION POND**

Mr. Roberts recalled that a few months ago, Council approved a right-of-way abandonment associated with the development of townhouses at 31<sup>st</sup> Street and Catalpa Avenue. Part of that development is tying into the City-owned stormwater retention pond and expanding it so they can use it for some of their stormwater management. The MOU will allow him to use the pond, and he agrees that the improvements will be completed by the end of 2026; they will also be bonded so that if for some reason the developer does not complete the project, the City will be able to recover the funds in order to finalize the project.

**Memorandum of Understanding  
Horizon Properties and Development, LLC  
Stormwater Management Facility**

**THIS MEMORANDUM OF UNDERSTANDING** (the “Agreement”) is made and entered into this 8<sup>th</sup> day of January 2025 by and between the CITY OF BUENA VISTA, VIRGINIA (“Buena Vista”) and HORIZON PROPERTIES AND DEVELOPMENT, LLC (“Horizon”).

**WHEREAS** Horizon is in the process of beginning construction of a 15-unit townhouse development off of Catalpa Avenue between 31<sup>st</sup> and 32<sup>nd</sup> Street; and

**WHEREAS** as part of this development they need access to the Buena Vista stormwater management facility on a tract adjacent to the development; and

**WHEREAS** due to this development the stormwater management facility needs to be upgraded and expanded; and

**WHEREAS** Buena Vista is agreeable to allow Horizon to use their stormwater management facility in accordance with the terms hereof.

**NOW THEREFORE**, in consideration of the mutual covenants and other good and valuable consideration of the receipt and sufficiency of which is hereby acknowledged and for the improvements outlined herein that Horizon will be making to Buena Vista’s stormwater management facility the parties agree as follows:

1. Horizon will, at their sole cost, expand the stormwater management facility on the tract adjacent to the development outlined above, and all related spillways at their cost. These



improvements will be substantially in compliance with the preliminary plans attached hereto and in conformity with the final plans approved by Buena Vista prior to the construction of the improvements to the facility taking place.

2. Buena Vista will allow Horizon access to its stormwater management facility on the adjacent tract in accordance with the terms hereof and upon completion of all the improvements thereon, will maintain the facility going forward at the cost to Buena Vista.
3. Horizon agrees that the improvements to the stormwater management facility will be completed by December 31, 2026.
4. Horizon will bond off the cost of these upgrades prior to beginning construction and provide Buena Vista with a copy of the bond so that if the improvements are not completed within the timeframe contained herein, Buena Vista may use the bond to complete the project.
5. This Agreement shall be applied and interpreted in accordance with the laws of the Commonwealth of Virginia.
6. If Horizon breaches any of the terms and conditions of the Agreement and Buena Vista is required to take legal action to enforce this Agreement, Horizon agrees to pay the fees and costs incurred by Buena Vista, including attorney's fees for the enforcement.
7. The parties agree that if any court action is required it shall take place in the Circuit Court for the City of Buena Vista, Virginia.

**WITNESS** the following signatures and seals:

**CITY OF BUENA VISTA, VIRGINIA**

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Jason Tyree, City Manager

**HORIZON PROPERTIES & DEVELOPMENT, LLC**

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Joseph Whetstone, Owner/Managing Member

Councilmember Webb made a motion to **approve** the MOU and to authorize Mr. Tyree to sign as City Manager. Councilmember Coffey seconded the motion, and it was carried by Council.

**NB #7: FIRST READING OF AN ORDINANCE TO REZONE 486 SOUTH MAGNOLIA AVENUE**

Mr. Roberts reported that this is to rezone approximately five acres from C1 Conservation to R1 Low Density Residential. This is not related to any change in land use, but rather to “clean up” a prior rezoning and conform the zoning to the actual land use. It was previously rezoned to C1 for the purpose of keeping horses on the property, which wasn’t actually required. He is no longer keeping horses on the property, so he would like to clean up the zoning history and have the zoning align with the actual use of the property. Staff and the Planning Commission both recommend approval of the rezoning.

**Zoning Map Amendment  
Tax Map 60-1---1C and 61-1---1C, 486 South Magnolia Avenue  
Ordinance Text**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BUENA VISTA, VIRGINIA**, that after a duly called public hearing, in accordance with the general welfare of the citizens of Buena Vista and in accordance with good zoning practices, the two parcels of property identified as 60-1---1C and 61-1---1C (486 South Magnolia Avenue) and depicted on “Exhibit A”, shall be rezoned from C1 Conservation to R1 Low Density Residential and the zoning map for the City will be amended to reflect this change.

This Ordinance shall be effective 30 days following adoption by City Council.

**NB #8: FIRST READING OF AN ORDINANCE TO REZONE & GRANT A CONDITIONAL USE PERMIT FOR THE 2500 BLOCK OF SYCAMORE AVENUE**

Mr. Roberts stated that the applicant, Ryan Goodsell, has proposed renovation of the existing duplex at 2517/2519 Sycamore Avenue into a fourplex and construction of two new duplexes on adjacent property for a total of eight units in the southeast portion of the 2500 block of Sycamore along with off-street and on-street parking. This block has been recognized for several years as a prime area for redevelopment and there have been several rezoning and redevelopment proposals over the years. The request includes a zoning map amendment from R3 Residential Limited to R4 Medium Density Residential; a Conditional Use Permit for reduction of required setbacks and increase in allowed units per acre; and a site plan review for multifamily development. He also noted that the single-family dwelling at 2507 Sycamore as well as the two-family dwelling at 2517-2519 Sycamore are both unoccupied buildings. Mr. Roberts added that the need for new housing in the City is well-established, and construction of new townhouses and apartments improves the diversity of housing options.

The existing historic building at 2517/2519 will keep the same footprint but the interior will be reconfigured as four apartments. Each apartment will have two bedrooms/two bathrooms with roughly 1,250 sq. ft. The existing single-family house at 2507 will be demolished and replaced with one side-by-side duplex facing Sycamore and one side-by-side duplex facing 25<sup>th</sup> Street. Each of these units will also be two bedrooms/two bathrooms with about 1,088 sq. ft. The proposed duplexes would both have two-foot front setbacks, which would require a CUP.

Mr. Roberts also mentioned that the Planning Commission did not make a recommendation either way as to approval or denial.

**Zoning Map Amendment & Conditional Use Permit  
Lots 19 through 23, Block 26, Section 1  
Ordinance Text**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BUENA VISTA, VIRGINIA**, that after a duly called public hearing, in accordance with the general welfare of the citizens of Buena Vista and in accordance with good zoning practices, Lots 19 through 23 inclusively, fronting on the west side of the 2500 block of Sycamore Avenue and depicted on “Exhibit A”, shall be rezoned from R3 Residential Limited to R4 Medium Density Residential, and the zoning map for the City will be amended to reflect this change.

**BE IT FURTHER ORDAINED** that, pursuant to Section 630.01-3 of the Land Development Regulations, a Conditional Use Permit shall be issued for a reduction of the minimum front setback for primary buildings to two (2) feet; a reduction of the minimum side setback to two (2) feet; and an increase in the maximum dwelling units per acre to allow eight (8) units on these lots combined as one property.

This Ordinance shall be effective 30 days following adoption by City Council.

**NB #9: FIRST READING OF AN ORDINANCE TO REZONE AND GRANT A CONDITIONAL USE PERMIT & RIGHT OF WAY ABANDONMENT AT 40TH STREET & CATALPA AVENUE**

Mr. Roberts reported that the applicant, Raymon Holguin, is proposing an eight-unit apartment building and an accessory laundromat building open to the public on a vacant site at the corner of 40<sup>th</sup> Street and Catalpa Avenue, where it transitions to Longhollow Road. The request includes a zoning map amendment from R3 Residential Limited to R4 Medium Density Residential as well as a Conditional Use Permit for reduced setbacks; more units than the allowed maximum units per acre; and laundromat use. There is an additional request for a right-of-way abandonment for a portion of the alley along an existing road access that runs across the applicant's property. The City would swap the platted alley for the right-of-way and new alley alignment.

The apartment building would have two levels with four units each, all of which would be two bedrooms/two bathrooms and about 960 sq. ft. The proposed laundromat would be 875 sq. ft. and would be located at the northeast corner of the site. There would be 15 feet separating the apartments and the laundromat providing some green space on the site.

Mr. Roberts also noted that the Planning Commission vote was not unanimous, and owner of the mobile home park remains opposed to the laundromat operation. Staff recommends approval of the apartments and neither recommends approval or denial of the laundromat use.

**Zoning Map Amendment & Conditional Use Permit  
Tax Map 6-1-6-25-2, 4004 Catalpa Avenue  
Ordinance Text**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF BUENA VISTA, VIRGINIA**, that after a duly called public hearing, in accordance with the general welfare of the citizens of Buena Vista and in accordance with good zoning practices, the parcel property identified as 6-1-6-25-2 (to be addressed 4004 Catalpa Avenue) and depicted on "Exhibit A", shall be rezoned from R3 Residential Limited to R4 Medium Density Residential, and the zoning map for the City will be amended to reflect this change.

**BE IT FURTHER ORDAINED** that, pursuant to Section 603.03-3 of the Land Development Regulations, a Conditional Use Permit shall be issued for the operation of a laundromat business on said property, with the condition that business hours shall be limited to no later than 9:00 p.m. and no earlier than 6:00 a.m. on any day.

**BE IT FURTHER ORDAINED** that, pursuant to Section 630.01-3 of the Land Development Regulations, a Conditional Use Permit shall be issued for a reduction of the minimum rear setback for primary buildings to five (5) feet; a reduction of the minimum side setback to five (5) feet; and an increase in the maximum dwelling units per acre to allow eight (8) units on this property.

This Ordinance shall be effective 30 days following adoption by City Council.

**ADJOURNMENT**

There being no further business, the meeting was adjourned.

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Sarah M. Burch, Clerk of Council

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Tyson T. Cooper, Mayor