

## BUENA VISTA ELECTORAL BOARD

2039 Sycamore Avenue

Buena Vista, VA 24416

### Meeting Minutes

Thursday March 20, 2025

1:00 PM

1. Call to Order—Quorum—100% Board Members Present; Dennis Hawes, Steve Baldrige, Debbie Garret, and Emilie Staton (Registrar), and Janet Clark (Deputy GR) – Reference State Law 24.2-1-7
2. New Member Introduction for Debbie Garret who came in as Bob Gay left and will serve through December 2027. She is familiar to all from her long public service in this area.
3. Electoral Board Reorganization: Moved, seconded, and unanimously approved by the board members the following officers—Dennis Hawes as Chair, Steve Baldrige as Secretary, and Debbie Garret as Vice-Chair.
4. Appointment of Officers of Election—Tabled as not required at this time.
5. Budget 2025-2026 Discussion and approval for submission by Registrar to the City after comparison with 2024-2025 Budget expenditures. Moved, seconded and approved by unanimous assent.
6. Discussion with Commissioner of Revenue and Treasurer about recommendations for office space use and needs.
7. Review of Security Plan and prior year complaint about voting conditions. Amendments submitted by the Registrar considered, moved, and approved by unanimous assent.
8. Discussion about training opportunities and funding, including Electoral Board Mandatory Training (attended by at least Registrar and new member) in July in Richmond.
9. Notice of next elections being June 17<sup>th</sup> Primaries and November 4<sup>th</sup> General Elections.
10. Meeting Adjourned

Minutes submitted by: Steve Baldrige, Board Secretary

NOTE: All meetings shall be conducted in accordance with the Freedom of Information Act (Reference State Law 24.2-107 and 2.2-3707)

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